

Village of Holden - Minutes of the Regular Meeting of Council held in the Village Office on Monday, January 16, 2017

Present

Mayor Mark Giebelhaus, Councillors Tyler Bartel, Bernie Marko, Carl Marsh, and Brian Mattice; Chief Administrative Officer: Katherine Whiteside
Public in Attendance: three

Call to Order

Mayor Giebelhaus called the meeting to order at 7:00 pm

Agenda

#9-1-17

MOVED by Councillor Marko that the agenda be adopted as presented.
Carried

Minutes

#10-1-17

MOVED by Councillor Mattice that the minutes of the December 19, 2016 regular meeting be adopted as presented. Carried

#11-1-17

MOVED by Councillor Marsh that the minutes of January 3, 2017 special meeting be adopted as presented. Carried

Delegations

Community Peace Officer Ken Podoborzny introduced new officer Garret Pempeluk, who will be working in Holden. They presented the 2016 annual report on municipal enforcement services. CPO Podoborzny also spoke to Council about the Traffic Bylaw review and the Vegreville Public Behaviour Bylaw.

Financial

Cheque Listing
#12-1-17

MOVED by Councillor Bartel approval of the cheque listing in the amount of \$59,856.67 numbered 20160603 to 20160642 and 20170001 to 20170020.
Carried

Cash Statement
#13-1-17

MOVED by Councillor Marsh that the Monthly Cash Statement be received as information. Carried

Budget Report /
Reserves Transfers
#14-1-17

MOVED by Councillor Marko that the 2016 Fourth Quarter Budget Report be received as information. Carried

#15-1-17

MOVED by Councillor Mattice that Council approve the following reserve transfers:
a) to general operating reserve \$1,100 for Holden Economic Development Committee, \$600 for Holden Communities in Bloom Committee, and \$1,800 for Holden Heritage Resources Committee;
b) to sewer capital reserve \$3,000. Carried

Bylaw No. 1-2017
#16-1-17

MOVED by Councillor Marko that Bylaw No. 1-2017, to authorize short-term borrowing in the form of a municipal revolving loan, be given first reading.
Carried

#17-1-17

MOVED by Councillor Bartel that Bylaw No. 1-2017 be given second reading.
Carried

#18-1-17

MOVED by Councillor Mattice that Council proceed with third and final reading of Bylaw No. 1-2017. Carried Unanimously

#19-1-17

MOVED by Councillor Marsh that Bylaw No. 1-2017 be given third reading.
Carried

Unfinished Business

Action List

An action list of Council decisions was reviewed for updates. The CAO will present this monthly to report on actions and pending items.

Unfinished Business (cont'd)

Strategic Plan	A Strategic Priorities update was reviewed. The need for greater visibility at the Highway 14 and Highway 855 corner was discussed.
Policy: Board Appointments #20-1-17	MOVED by Councillor Marko that the Policy-Procedure: Council Board Appointments be deferred to the next meeting. Carried
51 Avenue #21-1-17	MOVED by Councillor Bartel that Council accept the CAO report regarding maintenance for 51 Avenue as information. Carried
REACH Program #22-1-17	MOVED by Councillor Marsh that the application for Community and Regional Economic Support (CARES) funding to initiate a project called Easter Alberta Rural Communities REACH Program be received as information. Carried
Capital Planning / GTF Funds	Future capital projects need to be identified that qualify for the Federal Gas Tax Fund. These must be submitted to the funding program in order to receive the annual amount of \$50,000 for both 2016 and 2017. Council directed the CAO to bring back estimates on potential projects as discussed by Council.

New Business

Business from Delegation #23-1-17	MOVED by Councillor Marko that the Municipal Enforcement Services 2016 Annual Report be received as information. Carried Administration will bring back a draft of the Public Behaviour Bylaw for Council review.
Canada 150	Council was advised that the Beaver Regional Arts Society is planning a concert on Sunday, September 17, 2017 to recognize and celebrate Canada's 150 th anniversary. <ul style="list-style-type: none"> • Administration will draft an information letter so that Council members may discuss this and other possible Canada 150 events with the local organizations where they are appointed. • Council will discuss this at the upcoming Beaver County Intermunicipal meeting and the Holden-Ryley joint Council meeting.
EDC Plan #24-1-17	MOVED by Councillor Bartel that the 2017 Economic Development Plan be received as presented. Carried
EDC Budget 2017 #25-1-17	MOVED by Councillor Marko that the Holden Economic Development Committee budget for 2017 be approved as presented. Carried
EDC / CiB Mandate #26-1-17	MOVED by Councillor Mattice that the Communities in Bloom Mandate and Terms of Reference be approved as presented. Carried
EDC Members #27-1-17	MOVED by Councillor Marsh that Council approve Doug Hanson and Karen Dempster as members of the Holden Economic Development Committee for terms ending October 2017. Carried
Personnel Handbook #28-1-17	MOVED by Councillor Mattice that the Village of Holden Personnel Handbook be approved as presented. Carried

New Business

(cont'd)

STEP Grant
#29-1-17

MOVED by Councillor Marko that the Village of Holden apply for a 2017 Summer Temporary Employment Program (STEP) grant to assist with expenses for the public works summer assistant. Carried

General Discussion

- Council commended the Public Works Foreman for the work on snow removal to date this winter.

Councillor Reports

#30-1-17

Councillor reports and board minutes were distributed by email. Discussion was also held on the Viking/Beaver FCSS office facility.

MOVED by Councillor Bartel that the Councillor reports be accepted as presented. Carried

CAO Report

#31-1-17

The CAO report was distributed by email. The CAO added that the Holden website had encountered a problem last week, but that it was repaired.

MOVED by Councillor Marko acceptance of the CAO report. Carried

Correspondence

#32-1-17

MOVED by Councillor Mattice that the correspondence listed on the agenda be received as information. Carried

Adjournment

MOVED by Councillor Marsh that the meeting adjourn at 9:35 pm.

MAYOR

CHIEF ADMINISTRATIVE OFFICER
