

Village of Holden - Minutes of the Regular Meeting of Council held in the Village Office on Monday, October 17, 2016

**Present**

Mayor Carl Marsh, Councillors Tyler Bartel, Mark Giebelhaus, Bernie Marko, and Brian Mattice; Chief Administrative Officer: Katherine Whiteside  
Public in Attendance: 14

**Call to Order**

Mayor Giebelhaus called the meeting to order at 7:25 pm

**Agenda**

#18-10-16

MOVED by Councillor Mattice that the agenda be adopted as amended. Carried

**Minutes**

#19-10-16

MOVED by Councillor Bartel that the minutes of the September 19, 2016 regular meeting be adopted as presented. Carried

#20-10-16

MOVED by Councillor Mattice that the minutes of the October 3, 2016 special meeting be adopted as presented. Carried

**Delegations**

Tracey Boast Radley gave Council a presentation regarding Viking/Beaver FCSS with a mid-year update on programming and finances.

**Financial**

Cheque Listing  
#21-10-16

MOVED by Councillor Bartel approval of the cheque listing in the amount of \$36,574.85 numbered 20160453 to 20160491. Carried

Cash Statement  
#22-10-16

MOVED by Councillor Marko that the Monthly Cash Statement be received as information. Carried

Budget Report  
#23-10-16

MOVED by Councillor Marsh that the Third Quarter Budget Report be received as information. Carried

**Unfinished Business**

Hall Rates  
#24-10-16

MOVED by Councillor Marko that the Hall Rates remain unchanged for 2017, as per Schedule 'A' attached. Carried

#25-10-16

MOVED by Councillor Bartel that the Hall Rental Policy and Procedure be approved as presented. Carried

Utility Rates  
#26-10-16

MOVED by Councillor Bartel that sewer and garbage rates be increased by 3% effective January 1, 2017 and that a revised bylaw be brought to the next meeting. Carried

BMS  
#27-10-16

MOVED by Councillor Marko that

1. The Village of Holden support the establishment of a Steering Committee, consisting of representatives from the member municipal Councils and Beaver Municipal Solutions' (BMS) Board, to review BMS' proposal to create a municipally-controlled corporation, including the following:
  - a) Dividends and other grants;
  - b) Charter principles;
  - c) Unanimous shareholders' agreement;
  - d) Terms of reference for business case/due diligence study;
2. That Councillor Marsh represent the Village of Holden on the Steering Committee;

**Unfinished Business (cont'd)**

BMS  
#27-10-16  
(cont'd)

3. That the Chief Administrative Officer be authorized to work with the regional CAOs and the BMS CAO to assist the Steering Committee with the review; and  
4. That BMS be requested to fund the cost of Brownlee LLP as legal counsel to assist with the review. Carried

Strategic Plan

Strategic Plan updates were reviewed. It was noted that the Communications Assistant position is now vacant.

Council took a short break at 8:30 pm.

**New Business**

Tax Arrears  
#28-10-16

MOVED by Councillor Marko that the balance of the arrears on tax roll #14077 be written off after the proceeds from the sale of the property are credited to the account. Carried

CUPW  
#29-10-16

MOVED by Councillor Mattice that administration complete the online survey on behalf of Holden Council regarding a public review on the future of Canada Post and that the public consultation sessions be reviewed when more information is available. Carried

Administration will also add a link to the survey on the Holden website.

Go East  
#30-10-16

MOVED by Councillor Marko that the invitation from Go East for a Special Fall Event be received as information. Carried

**Councillor Reports**

Councillor reports, in the form of board minutes, were distributed by email. Discussion was held on the two Open Houses coming up at Beaver Municipal Solutions; and the hiring process at Beaver Emergency Services Commission.

#31-10-16

MOVED by Councillor Marsh that the Councillor reports be accepted as presented. Carried

**CAO Report**

#32-10-16

The CAO report was distributed by email and included an update on development permit applications, meetings attended, projects, and a staff vacancy.

MOVED by Councillor Bartel acceptance of the CAO report. Carried

**Correspondence**

#33-10-16

MOVED by Councillor Marsh that the correspondence listed on the agenda be received as information. Carried

**General Discussion**

Council discussed the flush truck agreement with Viking and whether the partnership is viable. The CAO will follow up on this.

Council and administration discussed a letter from Mr. Tomashavsky that was delivered to each Councillor. Administration will follow up on all letters that are received at the office, several of which cover the same issues.

**In Camera**

#34-10-16

MOVED by Councillor Marko that Council meet in camera at 9:14 pm. Carried

#35-10-16

MOVED by Councillor Bartel that Council return to an open meeting at 10:10 pm. Carried

**In Camera  
cont'd - motions**

Compensation  
Review  
#36-10-16

MOVED by Councillor Bartel that Council approve the Compensation Policy as presented and the accompanying salary/wage grids, effective January 1, 2017, and that Council determine the starting point for each of the full-time positions. Carried

Council  
Remuneration  
#37-10-16

MOVED by Councillor Marko that Council remuneration remain unchanged for 2017 and that the section of the compensation review concerning Council remuneration be passed on to the next Council. Carried

**Adjournment**

MOVED by Councillor Bartel that the meeting adjourn at 10:20 pm.

MAYOR

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CHIEF ADMINISTRATIVE OFFICER

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