

Village of Holden - Minutes of the Special Meeting of Council held in the Village Office on Wednesday, May 18, 2016

**Present**

Mayor Carl Marsh, Councillors Mark Giebelhaus, Tyler Bartel at commencement; Councillor Bernie Marko at 4:25 pm  
Chief Administrative Officer Katherine Whiteside  
Community Development Officer Jennifer Beyer  
Members of the Public: 1

**Call to Order**

Mayor Marsh called the meeting to order at 4:05 pm

**Unfinished Business**

Budget Planning

The Budget Project Summary was reviewed in detail, along with funding sources.

**New Business**

Strategic Planning

Jennifer Beyer led Council in Strategic Planning discussion.

1. What can we do that would be timely, stimulating, and help Holden further embody its vision?
2. What goals are we trying to accomplish with these ideas?
3. Prioritize the goals.
4. Assign responsibility for the action items associated with each goal.

Next Steps

Jennifer will assemble the plan and send it to Council.

Council will decide where goals could be delegated; reviewing the plan and the list of local organizations.

Council should always have a copy of the Strategic Plan at the forefront to assist in decision-making, and to review progress on the plan.

**General Discussion**

The facilitator led discussion on holding a Town Hall meeting vs Open House for communications with the public. It would have the following elements:

- No podium or stage
- Open to all ages
- Boards and markers
- Suggestion box
- Coffee and snacks
- Prepared items for people to read / informative / plans (e.g. Strategic Plan)

Jennifer could help with this in September.

**Adjournment**

The meeting adjourned at 7:00 pm.

MAYOR

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CHIEF ADMINISTRATIVE OFFICER

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