

Appendix A: Village of Holden Context Paper

Pre-History

Before the arrival of Europeans in North America, the land around the future Village of Holden was occupied by Plains Cree.¹ The Plains Cree were part of the Algonquian language family, and lived in smaller bands for most of the year but gathered in large groups for pow-wows, ceremonies and bison hunts during the summers.²

The Homestead Act of 1871 led to the settlement of what was then known as the Northwest Territories.³ Dominion Land Surveyors divided the land into six mile square townships, and each township was divided into 36 one mile square sections. A section contained 640 acres and was divided into four quarters for sale. Any able-bodied man or woman could claim a quarter of land by filing a ten dollar filing fee, then breaking and cultivating the land for six months out of every year for three years.⁴

Many early settlers were from the northern United States, eastern Canada, or Europe.⁵ Settlement was made easier when the railroad reached Wetaskiwin as homesteaders could ship supplies, machinery, livestock and personal goods most of the way to the Holden area by boxcar.⁶ It was another three day's journey northeast to Holden.⁷

Early Development

Homesteaders began arriving in significant numbers to claim the land in the Holden area around 1902.⁸ Although much of the new settlers' time was occupied with breaking their land and building houses, barns and other necessary structures, they also attended to their social needs. Travelling priests and ministers held religious services, baptisms, marriages and funerals in local homes.⁹ The first school in the Holden area was Longridge, which was opened in 1904 with Mr. Charles N. Brisbin as its teacher.¹⁰ In February of 1905 the Pleasant Ridge School opened a half mile north of the modern Holden School with Miss Lottie Brisbin as the first teacher.¹¹

Rumours of a railroad through the Holden area began in 1904.¹² At that time mail was received at William Campbell's home in Vermillion Valley, but in 1906 the post office was moved into the

¹ Hemstitches and Hackamores, p. 1.

² The Canadian Encyclopedia, "Cree",

<http://www.thecanadianencyclopedia.com/index.cfm?PgNm=TCE&Params=A1ARTA0002005>

³ Hemstitches and Hackamores, p. 1.

⁴ Hemstitches and Hackamores, p. 1.

⁵ Hemstitches and Hackamores, p. 2.

⁶ Hemstitches and Hackamores, p. 2.

⁷ Hemstitches and Hackamores, p. 3.

⁸ Hemstitches and Hackamores, p. 3.

⁹ Hemstitches and Hackamores, p. 4.

¹⁰ Hemstitches and Hackamores, p. 4.

¹¹ Hemstitches and Hackamores, p. 4.

¹² Hemstitches and Hackamores, p. 5

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proposed townsite located near the future railroad.¹³ The name for the new townsite was “Holden”, bestowed in honour of J.B. Holden, who was the area’s first member of the provincial legislature.¹⁴ By 1908, the community had two general stores, a hardware store, a restaurant, two lumberyards, two drugstores, two livery barns, two real estate offices, two butcher shops, a boarding house, a blacksmith and a town hall.¹⁵

The first train on the Grand Trunk Pacific Railway came through Holden in 1909.¹⁶ The arrival of the railway allowed local farmers to ship surplus produce and livestock to outside markets, and began a development boom in Holden itself.¹⁷ On April 14th of that year, the community of Holden was incorporated as a Village with Dr. Samuel J. Farrell as its first mayor, a position he would hold until his death in 1935.¹⁸

Businesses that opened in 1909 included the Trader’s Bank on the corner of 50th Street and 50th Avenue with G.E. McVittie as bank manager. ¹⁹ In 1912, the Trader’s Bank was taken over by the Royal Bank of Canada.²⁰ McVittie retained his position as bank manager with a salary of \$2,400 per annum even though he was on sick leave from 1912 to 1913.²¹ In 1913 McVittie returned to work and served the community until his retirement in 1921.²²

The Holden Herald published a list of over 34 businesses in the community in 1910, including two general stores, two lumberyards, three boarding houses, a furniture store, a tailor, a jeweller, a bank, a doctor, and a pool room.²³ The three-storey, 25 room King George Hotel on Main Street also opened in 1910.²⁴ The new hotel included a dining room and a bar, and was a social hub within the village. ²⁵ The hotel also provided space for visiting clergy and medical practitioners, art and music lessons, and other social events and meetings.²⁶

A new brick school was constructed in Holden in 1911 and opened with forty students in attendance.²⁷ The school contained two classrooms and cost \$7000 to complete. ²⁸ A building to house both the town hall and fire hall was also constructed in 1911, ²⁹and in 1912 the first church building in Holden, the Methodist Church (now the United Church), was finally completed.³⁰ The basement of the church was constructed first and had been used to hold services since 1910.³¹ In 1913 the first grain elevator in Holden, the Farmers’ Elevator or United

¹³ Hemstitches and Hackamores, p. 5

¹⁴ Hemstitches and Hackamores, p. 5.

¹⁵ Hemstitches and Hackamores, p. 7.

¹⁶ Hemstitches and Hackamores, p. 5.

¹⁷ Hemstitches and Hackamores, p. 8.

¹⁸ Hemstitches and Hackamores, p. 8-9.

¹⁹ Hemstitches and Hackamores, p. 32.

²⁰ Hemstitches and Hackamores, p. 32.

²¹ Hemstitches and Hackamores, p. 32.

²² Hemstitches and Hackamores, p. 32.

²³ Hemstitches and Hackamores, p. 9.

²⁴ Holden Museum, King George Hotel – William E. Fleming, Prop.

²⁵ Hemstitches and Hackamores, p. 166.

²⁶ Hemstitches and Hackamores, p. 166.

²⁷ Hemstitches and Hackamores, p. 10.

²⁸ Hemstitches and Hackamores, p. 10.

²⁹ Holden Museum, Essential Information – Holden Museum.

³⁰ Hemstitches and Hackamores, p. 84

³¹ Hemstitches and Hackamores, p. 84

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Farmers of Alberta Co-Operative Elevator (U.F.A.), opened with 2000 bushels of grain coming in that same day.³²

The Village of Holden was booming, and the future was bright.

First World War

Many of the Holden area's men served in the First World War. The Holden Troop of C Squadron, 19th Alberta Dragoons was formed in 1913. ³³ Regular drill practices and two weeks at camp in Calgary ensured they were ready for action when the war began in 1914.³⁴

The war caused development to slow in the Village of Holden. ³⁵The women in Holden organized a soldier's relief committee in September of 1914, and the war effort was supported by a local branch of the Red Cross and various fundraising events.³⁶ Life continued much as usual in the village until 1915, when Holden and the rest of Alberta debated the issue of Prohibition. When the day of the vote came, 90% of Holden's population turned out to cast their vote.³⁷ Prohibition passed and became law, and in July of 1916 all liquor licences were revoked in Alberta.³⁸

In 1917 the Grand Lodge of Alberta decreed that a lodge of Masons could form in Holden, and the first meeting of Dynamic Lodge No. 96 was held in July of that year.³⁹ The first meetings were held on the upper floor of the Farrell Block, and the meeting time of 8:30 pm on the first Wednesday of the month endures to this day.⁴⁰

In 1918, the Village of Holden's dedication to the war effort was rewarded when the Village was the first community in Northern Alberta to win the Honour Flag.⁴¹ The Honour Flag was awarded to communities that surpassed their war effort fundraising objective, and over \$20,000 had been raised by the Holden district.⁴²

The Twenties in Holden

The Holden branch of the Great War Veterans' Association was organized in 1919, and by 1921 there were 27 members.⁴³ The Great War Veterans' Association organized and commissioned the Cenotaph located in the intersection of 50th Street and 50th Avenue in Holden.⁴⁴ The sculpture was designed and carved by Major H. G. Norbury, who was the artist responsible for the Cenotaph in Red Deer.⁴⁵ In 1923 a parade was held to celebrate the unveiling and dedication

³² Hemstitches and Hackamores, p. 10.

³³ Hemstitches and Hackamores, p. 11.

³⁴ Hemstitches and Hackamores, p. 11.

³⁵ Hemstitches and Hackamores, p. 11.

³⁶ Hemstitches and Hackamores, p. 11.

³⁷ Hemstitches and Hackamores, p. 12.

³⁸ Hemstitches and Hackamores, p. 12.

³⁹ Hemstitches and Hackamores, p. 60.

⁴⁰ Hemstitches and Hackamores, p. 60.

⁴¹ Hemstitches and Hackamores, p. 12.

⁴² Hemstitches and Hackamores, p. 12.

⁴³ Hemstitches and Hackamores, p. 58.

⁴⁴ Hemstitches and Hackamores, p. 58.

⁴⁵ Hemstitches and Hackamores, p. 58

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of the Holden Cenotaph.⁴⁶ In 1928, the Great War Veterans' Association became the British Empire Service League, which later became the Royal Canadian Legion.⁴⁷

The 1920s also saw changes in how farmers could sell their produce. There were now three grain elevators in Holden, and agents for city dairies bought local butter and shipped it by rail to Edmonton.⁴⁸

The decision to lay a gas pipeline from Viking to Edmonton also affected Holden, as the community was located along the route and therefore was one of the first six towns in Northern Alberta to be serviced by natural gas.⁴⁹ Another large change in technology was the replacement of coal oil lamps with electric lights, which were often powered by home generators.⁵⁰

Depression

The Great Depression began when the stock market collapsed in 1929, and was further exacerbated by years of drought in North America. In a farming community such as Holden, the effects of the Depression were keenly felt. Never the less, the community continued to grow in small ways. A projection booth was installed in the town hall in 1933, and silent movies were accompanied by pianist.⁵¹ In 1935 a new town hall was constructed, and the original town hall was sold to the local Masons of Dynamic Lodge No. 96.⁵² In 1938 the curling club rebuilt their rink, and the rink remained in use until it was replaced with the present-day Complex.⁵³

Second World War

The Second World War began in 1939, and the sudden increase in demand for wheat and manufactured products signalled a definitive end to the Depression.⁵⁴ Men from across Canada enlisted, including men from Holden. In 1945, 79 men from the Holden area were serving overseas, 83 were stationed in Canada, 22 were discharged, seven were killed in action, three were among the missing, and one was a prisoner of war.⁵⁵

The men and women who remained in Holden during the war were active contributors to the war effort. The local branch of the Red Cross made quilts, pyjamas, socks and other garments to send to the troops overseas, and the Overseas Club or "Soldier's Comfort Fund" was organized to provide luxuries such as snapshots of home, cigarettes, chocolate and gum to soldiers on active duty.⁵⁶

The most noticeable change in Holden at this time was the renovation of the three storey 25 room King George Hotel, which had been constructed in 1910. In 1942, the old hotel was renovated into a new two-storey hotel building with modern amenities such as flush toilets and

⁴⁶ Hemstitches and Hackamores, p. 58.

⁴⁷ Hemstitches and Hackamores, p. 58.

⁴⁸ Hemstitches and Hackamores, p. 12.

⁴⁹ Hemstitches and Hackamores, p. 12-15.

⁵⁰ Hemstitches and Hackamores, p. 15.

⁵¹ Hemstitches and Hackamores, p. 16.

⁵² Hemstitches and Hackamores, p. 16.

⁵³ Hemstitches and Hackamores, p. 16.

⁵⁴ Hemstitches and Hackamores, p. 16.

⁵⁵ Hemstitches and Hackamores, p. 17.

⁵⁶ Hemstitches and Hackamores, p. 16-17.

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running water.⁵⁷ The new hotel also contained licensed premises that could seat 250, and a coffee shop and dining room.⁵⁸

Post-War

The Second World War ended in 1945 and men slowly returned to their homes in Holden. The community was still growing, and new businesses included a ladies' wear store and seven different service stations.⁵⁹ In 1948 a volunteer fire department was organized, and a few years later a new fire hall was constructed to protect the Village.⁶⁰

Social groups continued to form in Holden, and in 1947 the 4-H Beef Club was formed by the District Agriculturalist and the Department of Agriculture.⁶¹ The 4-H Beef Club was joined by the 4-H Dairy Club in 1949, and local youth were able to acquire leadership and agricultural skills through raising and showing cattle.⁶² The Dairy Club disbanded in the late 1950s due to the decline of small farm dairy production in the Holden area.⁶³

In the 1950s the Holden School Division #17 joined the County of Beaver School Division #9, and enrolment drastically increased. In 1953 construction began on the new Paragon theatre, and 1954 a traffic light was installed at the Highway 14 junction. The biggest change, however, was the installation of water and sewer services in town.⁶⁴ Provision of these services was undoubtedly welcomed by residents in Holden who were used to outhouses and drawing water from a well.

Medical

The first full-time doctor in Holden was Dr. Samuel J. Farrell.⁶⁵ Dr. Farrell served as a military doctor in the Riel Rebellion and Boer War before arriving in Holden in 1909.⁶⁶ In addition to opening the Village's first medical practice, he was also elected Holden's first mayor and served as chairman of the school board.⁶⁷ Dr. Farrell served the community in these capacities until his death in 1935.⁶⁸

The Holden Health Unit was opened around 1940, and served a large area around Holden.⁶⁹ The Holden Health Unit ensured that a doctor and nurses were available to the town and rural community.⁷⁰ The nurses also travelled by car to outlying areas in order to visit schools and immunize children, conduct baby clinics, council new mothers, visit the sick and ensure quarantine regulations for diseases such scarlet fever, measles, and diphtheria were upheld.⁷¹

⁵⁷ Hemstitches and Hackamores, p. 166.

⁵⁸ Hemstitches and Hackamores, p. 166.

⁵⁹ Hemstitches and Hackamores, p. 17.

⁶⁰ Hemstitches and Hackamores, p. 18-19.

⁶¹ Hemstitches and Hackamores, p. 55.

⁶² Hemstitches and Hackamores, p. 56.

⁶³ Hemstitches and Hackamores, p. 57.

⁶⁴ Hemstitches and Hackamores, p. 19.

⁶⁵ Hemstitches and Hackamores, p. 305.

⁶⁶ Hemstitches and Hackamores, p. 305.

⁶⁷ Hemstitches and Hackamores, p. 305.

⁶⁸ Hemstitches and Hackamores, p. 305.

⁶⁹ Hemstitches and Hackamores, p. 28.

⁷⁰ Hemstitches and Hackamores, p. 29.

⁷¹ Hemstitches and Hackamores, p. 29.

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The area's health was also monitored by the health inspectors, including John Donnan, who acted in this capacity from 1943 until 1963.⁷² The health inspector would inspect restaurants and hotels to ensure food safety and sanitary standards were upheld. The health inspector also visited rural schools to ensure school children had safe water to drink and that outhouses were far enough from wells to avoid contamination.⁷³

Recreation

There were many events and things to do in early Holden. Dances and meetings were held in Hayes Hall, which was on the corner directly south of the Globe Lumber Company's lumberyard.⁷⁴ In 1911, a new town hall was constructed and dances were held on the second floor.⁷⁵ In the fall, an annual fair was organized by the Agricultural Society and the building constructed to display farm produce was used as a curling rink in the winter.⁷⁶

Sports were also a popular recreational pastime in Holden. Popular sports included hunting, softball and curling, and at one point Holden even had two golf courses.⁷⁷ Holden also had a hockey team from 1910 until the Second World War, and the Holden teams played teams in nearby communities – and sometimes in tournaments across Alberta.⁷⁸

The earliest stampede was held in Holden in 1918, but stampedes were not held regularly until the Holden Elks Frontier Day in 1947.⁷⁹ The Frontier Day began as a one-day event, but was soon expanded into a two-day stampede with a parade, saddle bronc riding, bareback riding, Chuck wagon racing, and softball games.⁸⁰ The popular event was supported by the local business community, which sponsored radio advertisements to spread word of the show.⁸¹ Unfortunately soaring operating costs brought an end to the Holden Elks Frontier Days, and the largest event in Holden is now the annual Farmer's Day.⁸²

Holden Sports Day was a popular event that began in the 1930s.⁸³ There was a parade, baseball games, horseshoe tournaments and horse races, and free ice cream for the kids and free coffee for the adults – if you brought your own lunch.⁸⁴ The end of the day was celebrated with a dance, and for 25¢ you could dance to an orchestra brought in from the nearby community of Ryley.⁸⁵ Holden Sports Day has been combined with Farmer's Day and remains an anticipated annual event in Holden.

⁷² Hemstitches and Hackamores, p. 29.

⁷³ Hemstitches and Hackamores, p. 29.

⁷⁴ Hemstitches and Hackamores, p. 10.

⁷⁵ Hemstitches and Hackamores, p. 10.

⁷⁶ Hemstitches and Hackamores, p. 11.

⁷⁷ Hemstitches and Hackamores, p. 44-45.

⁷⁸ Hemstitches and Hackamores, p. 48.

⁷⁹ Hemstitches and Hackamores, p. 42.

⁸⁰ Hemstitches and Hackamores, p. 44.

⁸¹ Hemstitches and Hackamores, p. 44.

⁸² Hemstitches and Hackamores, p. 44.

⁸³ Hemstitches and Hackamores, p. 41.

⁸⁴ Hemstitches and Hackamores, p. 41-42.

⁸⁵ Hemstitches and Hackamores, p. 42.

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A projection booth was added to the town hall in 1933, and silent movies were screened with music provided by a pianist.⁸⁶ The Paragon Theatre on Main Street was the second movie theatre opened in Holden.⁸⁷ The theatre was constructed in 1953 by local carpenters Adam and Con Giebelhaus for Nick Bilyk and Harry Pooke from Holden, and Joe Dubuc of Vegreville. The theatre contained a large foyer, ticket cages, a concession booth, a crying room with speakers and dimmer lights, and the theatre itself, while the back of the building contained a two-storey residence for the projectionist and his family.⁸⁸ When it opened, a child in Holden could see a movie and buy a bag of popcorn for 25¢.⁸⁹

The Paragon Theatre remained open until the mid-1960s, and the building remained unused until it was renovated into a stage for live theatre in 1978 by Beaver County.⁹⁰ The building is now leased to Beaver Regional Arts Society.

Other events and activities in early Holden included early social groups such as the Boy Scouts and Brownies, Masons, and church groups. Travelling events would also come to town, and the Chautauqua set up in Holden for three days in 1922.⁹¹ The Chautauqua was a travelling event organized by the Dominion Government during the First World War to entertain, educate and inspire those contributing to the war effort from the home front.⁹² The Chautauqua was revived by Holden from 1988 until 2002.⁹³

Churches

The Methodist congregation was one of the first organized congregations in the Holden area. The first Methodist services were held in the home of Mr. and Mrs. George Story in 1902.⁹⁴ In 1903 these services were moved into the home of Mr. and Mrs. William Campbell in Vermillion Valley.⁹⁵ The Campbell's home was approximately two miles from Holden, and Methodist services eventually moved into the community and were held in the top floor of Mr. T.A. Liden's store.⁹⁶

The Methodist congregation decided to build a church building, and in 1910 services were conducted in the newly constructed church basement.⁹⁷ The church was completed and dedicated in 1912.⁹⁸ From this time until the construction of the Lutheran Church in 1915, the Methodist Church was the only building dedicated to worship in the Village of Holden.⁹⁹ In 1925 the Holden Methodist Church opted for Church Union and became the Holden United Church, and the Holden United Church continues to hold services in the 1912 church.¹⁰⁰

⁸⁶ Hemstitches and Hackamores, p. 16.

⁸⁷ Hemstitches and Hackamores, p. 31.

⁸⁸ Hemstitches and Hackamores, p. 31.

⁸⁹ Hemstitches and Hackamores, p. 19.

⁹⁰ Hemstitches and Hackamores, p. 32.

⁹¹ Hemstitches and Hackamores, p. 12.

⁹² Hemstitches and Hackamores, p. 12.

⁹³ Personal communication with the CAO, October 19 2010.

⁹⁴ Hemstitches and Hackamores, p. 84.

⁹⁵ Hemstitches and Hackamores, p. 84.

⁹⁶ Hemstitches and Hackamores, p. 84.

⁹⁷ Hemstitches and Hackamores, p. 84.

⁹⁸ Hemstitches and Hackamores, p. 84.

⁹⁹ Hemstitches and Hackamores, p. 86.

¹⁰⁰ Hemstitches and Hackamores, p. 85.

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Many early settlers in the Holden area were Scandinavians of the Lutheran faith, and therefore a second early congregation was the Lutheran Church.¹⁰¹ As early as 1904 services were led in the Holden area by Pastor C.S. Halverson, and in 1906 Dr. Egedahl began ministering to a congregation just north of the present village of Holden.¹⁰² In 1910 the two congregations met and decided to form one church: the Holden Scandinavian Lutheran Church.¹⁰³ By 1911 the congregation had grown large enough to need a church building in which to conduct their services, and they began to rent the Methodist Church for \$1.00 per service.¹⁰⁴

In 1914 the Ladies' Aid bought the present-day Lutheran church building lots, and in 1915 the Lutheran Church was constructed for approximately \$1200 by members of the congregation.¹⁰⁵ The new church was 30' x 40' x 16', and a 2000 pound church bell was shipped from Chicago to hang in the steeple.¹⁰⁶ The Lutheran Church remained active in Holden until the spring of 2010.

The iconic silver domes of the Ukrainian Catholic Parish of the Holy Ghost in Holden were blessed by Father Kohut and Father Truch in 1944.¹⁰⁷ The first mass was celebrated in the basement auditorium with approximately 800 worshipers from the Holden area in attendance.¹⁰⁸ In 1954 the interior of the church was painted by Teodore Baran, a well-known artist and iconographer from Saskatoon who painted the interior of several churches and cathedrals in Saskatchewan and Alberta.¹⁰⁹ The electric bells and public address system were installed in 1960, and in 1975 the exterior of the church was repainted, including the dome.¹¹⁰ The Ukrainian Catholic Church remains in use, and the silver domes are landmarks within the community.

Holden Today

Today the Village of Holden is a small community located in Beaver County, along Highway 14. The Village has a population of approximately 398 people according to the census taken in 2006 by Statistics Canada, and is governed by five Councillors who select a Mayor on an annual basis.¹¹¹ In addition to a Village Office, Holden offers amenities including a school (Kindergarten to Grade Six), a municipal library, an art gallery, a community hall, a sports complex, and a museum. Holden is also the location of the Beaver Regional Arts Centre.

¹⁰¹ Hemstitches and Hackamores, p. 81.

¹⁰² Hemstitches and Hackamores, p. 81.

¹⁰³ Hemstitches and Hackamores, p. 81.

¹⁰⁴ Hemstitches and Hackamores, p. 82.

¹⁰⁵ Hemstitches and Hackamores, p. 82.

¹⁰⁶ Hemstitches and Hackamores, p. 82.

¹⁰⁷ Hemstitches and Hackamores, p. 95.

¹⁰⁸ Hemstitches and Hackamores, p. 95.

¹⁰⁹ Hemstitches and Hackamores, p. 96.

¹¹⁰ Hemstitches and Hackamores, p. 96.

¹¹¹ Village of Holden: About Holden, <http://village.holden.ab.ca/profile>

Village of Holden: Heritage Management Plan - Appendix B
Websites

Appendix B: Websites

Alberta Culture

<http://www.culture.alberta.ca/heritage/resourcemanagement/historicplacesstewardship/designation/provincial.aspx>

Alberta Historic Resource Foundation

www.culture.alberta.ca/ahrf

Alberta Register of Historic Places

<https://hermis.alberta.ca/arhp/>

Canadian Register of Historic Places

<http://www.historicplaces.ca/en/pages/register-repertoire.aspx>

Historic Sites and Monuments Board of Canada

<http://www.pc.gc.ca/eng/clmhc-hsmbc/index.aspx>

Municipal Heritage Partnership Program (MHPP)

<http://www.mhpp.ab.ca/>

Province of Alberta: Historical Resources Act

http://www.qp.alberta.ca/574.cfm?page=h09.cfm&leg_type=Acts&isbncln=9780779726837

Standards & Guidelines for the Conservation of Historic Places in Canada

<http://www.historicplaces.ca/en/pages/standards-normes.aspx>

Village of Holden

<http://village.holden.ab.ca/>

BYLAW NO. 5-2010

**A BYLAW OF THE VILLAGE OF HOLDEN
IN THE PROVINCE OF ALBERTA
TO ESTABLISH THE HERITAGE RESOURCES COMMITTEE**

WHEREAS, Section 145 of the Municipal Government Act allows Council to pass bylaws in relation to the establishment, function, procedures, and conduct of Council Committees: and

WHEREAS, Council believes that the establishment of a committee to promote the identification and protection of historic resources would be beneficial to the Village of Holden;

NOW THEREFORE, the Council of the Village of Holden, in regular meeting, duly assembled, hereby enacts as follows:

1. **Title:** This Bylaw may be cited as the “Heritage Resources Committee” or “HRC” Bylaw.
2. **Establishment:** The Village of Holden Heritage Resources Committee is hereby established.
3. **Purpose:** Subject to the provisions of this Bylaw and all other Municipal, Provincial or Federal laws, the Committee may:
 - a. advise Council on matters relating to historical resources, and municipal heritage policies and programs;
 - b. encourage and advocate for the preservation and safeguarding of significant historical structures and sites;
 - c. investigate and support ways to document or protect heritage material that is not structural or tied to a specific property; and
 - d. educate and engage Village of Holden residents and other parties regarding the value of remembering and celebrating history, historic structures, places and events, and heritage in general.
4. **Functions:** The Committee may undertake the following activities in fulfillment of its purpose:
 - a. work with the Province through the Municipal Heritage Partnership Program to survey, inventory and establish a management plan for historical resources in the Village;
 - b. make recommendations to Council, as required, about the designation of municipal historic resources under the Historical Resources Act of the Province of Alberta;
 - c. serve as a liaison between the public and adjacent jurisdictions and Council on matters relating to heritage preservation;
 - d. encourage the collection of oral histories and stories from the community, and selected documents and photographs before they are lost or destroyed;
 - e. facilitate and support the efforts of other groups or organizations that may be collecting and preserving local stories, documents, photographs or other memorabilia relevant to community history;
 - f. provide recommendations to Council of grant programs that the Village is eligible for, that may benefit the efforts of the Heritage Resources Committee;
 - g. hear and consider representations from individuals and community groups on matters of historic concern;
 - h. act as a resource and advisor to Village administration and other Council committees of matters related to heritage resources and resource protection;
 - i. with Council approval, conduct activities that celebrate historic places and events, or acknowledge the efforts of individuals and groups who have worked towards the preservation or promotion of heritage values in the Village of Holden; and
 - j. to these ends, develop a document to serve as the working mandate for the Committee, including such things as a mission statement and a strategic plan.

Village of Holden: Heritage Management Plan - Appendix C
Village of Holden Heritage Resource Committee Bylaw

5. Structure:

- a. The Committee shall be comprised of
 - i. three (3) to five (5) Members-at-Large
 - ii. one member of Council
 - iii. the Chief Administrative Officer (CAO).
- b. Committee members shall be appointed by resolution of Council.
- c. Each Member-at-Large shall be appointed for a term of two (2) years with initial terms staggered, and may be reappointed for additional terms.
- d. The Council member will be appointed for a one year term at the annual organizational meeting.
- e. The CAO is appointed for their term of employment.
- f. Vacancies shall be considered to have occurred upon:
 - i. death or resignation of a member;
 - ii. for a Council member, ceasing to hold office as a Councillor;
 - iii. a member being absent, unexcused for three (3) consecutive meetings; or
 - iv. Council determining that a member should vacate a position.
- g. The members of the Committee shall elect a Chairperson at the first meeting of the Committee following the annual organizational meeting.
- h. In the absence of the Chairperson at a Committee meeting, the members present shall elect from amongst themselves a person to serve as Chair for the meeting.
- i. For meeting purposes, a quorum of the Committee shall be deemed to be fifty (50) percent of the appointed members plus one (1) additional member.
- j. A schedule of regular Committee meeting dates shall be set at the first meeting of the Committee following the annual organizational meeting.
- k. Additional or special meetings of the Committee may be held at the call of the Chair.

6. Finance and Administration:

- a. A budget related to the operation of the Committee as set out in this Bylaw shall be approved by Council.
- b. The Committee budget shall be prepared and presented to Council by Holden's Chief Administrative Officer in consultation with the Committee.
- c. The Committee budget shall be administrated by the Chief Administrative Officer.
- d. Professional, technical, and administrative support to the Committee, as determined in consultation with the Committee, will be provided by the Chief Administrative Officer.

7. Effective Date: This Bylaw shall come into full force and effect on the date of third reading.

READ A FIRST TIME this ____ day of _____ 2010

READ A SECOND TIME this ____ day of _____ 2010

READ A THIRD TIME and passed this ____ day of _____ 2010

Mayor

Chief Administrative Officer

Village of Holden: Heritage Management Plan - Appendix D

Designation Documents/Applications

i) Village of Holden Heritage Inventory Application Form

VILLAGE OF HOLDEN HERITAGE INVENTORY APPLICATION FORM

* If you have any questions concerning, or would like assistance in completing the application please contact _____ for more information

1. BACKGROUND INFORMATION

Name of Proposed Heritage Site _____

Municipal Address _____

Applicant information (can be different than current owner)

Name of applicant _____

Address _____

Telephone (res/bus/fax) _____

Declarative statement

I / We _____ request that the property be listed on the Village of Holden Heritage Inventory in accordance with the Municipal bylaws, policies and regulations.

Date _____

Owner Information (if different from applicant)

Name of Owner _____

Address _____

Telephone _____

Legal Land description

Lot number _____

Block number _____

Plan number _____

Has the building/site been designated by the provincial Government as a Provincial Historic Resource?

Yes

No

If Yes, when? _____

Has the building/site been designated by the provincial Government as a Registered Historic Resource?

Yes

No

If Yes, when? _____

2. PRESENT CONDITION OF PROPOSED HISTORIC PLACE (to be used for condition report)

Roof _____

Exterior building envelope _____

Doors and windows _____

Foundation _____

Other _____

Village of Holden: Heritage Management Plan - Appendix D

Designation Documents/Applications

i) Village of Holden Heritage Inventory Application Form

3. REASON FOR LISTING ON THE VILLAGE OF HOLDEN HERITAGE INVENTORY

Please provide a brief description as to why this site is significant (i.e. What is its value in relation to Holden’s criteria for significance?)

List possible criteria of significance (Check all that apply) (for more information see Significance Section 4.2, Step #4 in the Village of Holden Heritage Management Plan)

- Theme / Activity / Event
- Institution / Person
- Design / Style / Construction
- Information Potential
- Landmark / Symbolic

If possible attach/include information to support your application.

- Personal records
- Personal photographs
- News clippings
- Other

4. PHOTOGRAPHS OF PROPOSED RESOURCE

Please provide current digital photographs of the property taken within one month of this application:

- A minimum of four exterior photos including one of each façade.
- Ensure that all photos have name, date and location of the site indicated.
- Any historic photos, or copies, of the site and structure will be extremely helpful in the review of this application. (Photos remain the property of the Village of Holden.)

Village of Holden: Heritage Management Plan - Appendix D
Designation Documents/Applications
 ii) *Municipal Heritage Survey Review Form and Sample*

Village of Holden Heritage Inventory

Municipal Heritage Survey Review Form

Address

Description	
Significance Criteria	
Context	
Period of Significance	
Character-Defining Elements (CDEs)	
Integrity Criteria:	
1. Location	
2. Design	
3. Environment	
4. Materials	
5. Workmanship	
6. Feeling	
7. Association	

Village of Holden: Heritage Management Plan - Appendix D

Designation Documents/Applications

ii) Municipal Heritage Survey Review Form and Sample

Village of Holden Heritage Inventory - Draft

4904 50th Street

Village Garage

Description	One-storey commercial building with a front-facing gable roof, whitewashed shiplap siding, and a large, irregular addition with a flat roof, parapet and stucco finish on the front façade.
Significance Criteria	A: Theme – Continuing commercial development in Holden C: Design – Moderne influenced
Context	Located on Main Street, in the village of Holden. The garage with the gable roof was constructed in 1926, and the Moderne-influenced front of the building added in 1941.
Period of Significance (POS)	1941 – 1949
Character-Defining Elements (CDEs)	<ul style="list-style-type: none"> • The front-facing gable roof with exposed rafters beneath the eaves • The shiplap siding with corner boards • The windows with multiple panes and plain, flat wood surrounds • The original wood double garage doors at the rear of the building • The concrete foundation • The front addition with an irregular footprint • The smooth stucco finish on the addition • The rectangular parapet on the addition • The wood doors with three panels and a glass window • The pattern, style and construction of all original window and door openings
Integrity Criteria:	The overall integrity of this building is satisfactory.
1. Location	The location of the building has not changed.
2. Design	The design of the building has not been significantly altered.
3. Environment	The environment, or surroundings, has not changed significantly over the years.
4. Materials	The authentic materials of the building have not changed.
5. Workmanship	The workmanship of the building is authentic.
6. Feeling	The feeling of the building and site has not changed.
7. Association	The associations of the building have not changed.

Heritage Collaborative Inc.

January 2011

Village of Holden Heritage Inventory - Draft

4904 50th Street

Village Garage



Description of the Historic Place

The 1926/1941 Village Garage is a one-storey commercial building with a front-facing gable roof, whitewashed shiplap siding, and a large, irregular addition with a flat roof, parapet and stucco finish on the front façade. It is located on a corner lot on Main Street (50th Street) in the village of Holden.

Heritage Value

The Village Garage is significant for its association with continuing commercial development in Holden, and for its Moderne style influences.

The Village Garage is valued for its association with continuing commercial development in Holden. The older half of the Village Garage was constructed in 1926. In 1941, the building was modernized with a Moderne style influenced addition to keep the building's appearance up-to-date. At the time, the building was a car dealership and the addition helped to visually communicate the building's function through its design while providing space to display new cars.

The Village Garage is important for its Moderne influenced design. Moderne style was particularly popular after the Second World War, and emphasized a simplification and streamlining of design, new building materials, and the elimination of ornament. Moderne design influences are often found on gas stations and car dealerships because the 'futuristic' appearance reflected the modern functions of the business within. The vernacular, gable roofed Village Garage was constructed in 1926 but was replaced an existing piece with newer moderne style additions with a Moderne influenced front addition used primarily to display new cards in 1941. Moderne style influences are incorporated into the Village Garage through elements such as the smooth stucco finish, the irregular footprint and the rectangular parapet of the front addition.

Heritage Collaborative Inc.

January 2011

Village of Holden Heritage Inventory - Draft

Character Defining Elements

The character defining elements as expressed in the form, massing, and materials of the 1926/1941 one-storey commercial structure include:

- The front-facing gable roof with exposed rafters beneath the eaves
- The shiplap siding with corner boards
- The windows with multiple panes and plain, flat wood surrounds
- The original wood double garage doors at the rear of the building
- The concrete foundation
- The front addition with an irregular footprint
- The smooth stucco finish on the addition
- The rectangular parapet on the addition
- The wood doors with three panels and a glass window
- The pattern, style and construction of all original window and door openings

Village of Holden: Heritage Management Plan - Appendix D
Designation Documents/Applications
iv) Village of Holden Municipal Historic Resource Application Form

MUNICIPAL HISTORIC RESOURCE APPLICATION FORM

* If you have any questions concerning, or would like assistance in completing the application please contact _____ for more information

1. BACKGROUND INFORMATION

Name of Proposed Municipal Historic Resource _____

Municipal Address _____

Applicant information (applicant must be current owner)

Name of applicant _____

Address _____

Telephone (res/bus/fax) _____

Declarative statement

I / We _____ request that the property be designated as a Municipal Historical Resource in accordance with the Village's bylaws, policies and regulations, and listed on the Village of Holden Register of Historic Places.

Date _____

Legal Land description

Lot number _____ Block number _____ Plan number _____

Please attach

- Current Certificate of Title (photocopy of full certificate) (certificates can be printed by Village of Holden)
- Current Legal survey of the place to be designated (the survey must be prepared by an Alberta Land Surveyor), if available.

Has the building/site been designated by the provincial Government as a:
Provincial Historic Resource?

Yes. If Yes, when? _____ No

Registered Historic Resource?

Yes. If Yes, when? _____ No

2. CONSERVATION INCENTIVE INFORMATION

If you are applying for financial assistance from the province's Alberta Historical Resources Foundation additional information will be required.

Please describe the nature of conservation proposed and the type of financial assistance that is being requested. Consultation with the Village to review the scope of work proposed for the site is recommended.

Owner's signature _____ Date: _____

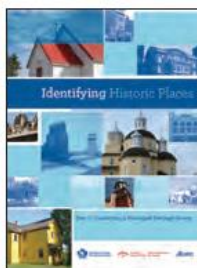
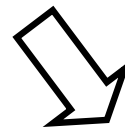


Village of Holden Statement of Integrity

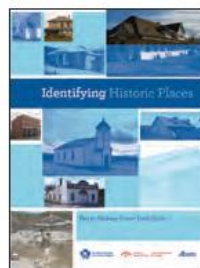
Section 26(6) of Alberta’s Historical Resources Act empowers municipal governments in Alberta to legally protect properties they deem to have heritage value through designation as Municipal Historic Resources.

This document, a template for a Statement of Integrity, provides a guide for municipalities to help assess the “integrity” of places of heritage interest within their community, and is intended for information purposes only. Municipalities may use this document to create their own Statements of Integrity, which, along with Statements of Significance, are required for listing designated Municipal Historic Resources on the Alberta Register of Historic Places.

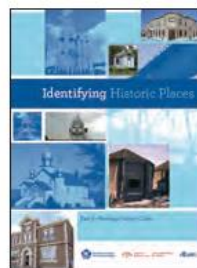
For more information on evaluating historic places, and understanding the eligibility, significance, and integrity criteria for historic places in Alberta, please consult pages 29-38 in the green “Evaluating Historic Places” manual in our Creating a Future for Alberta’s Historic Places resource:



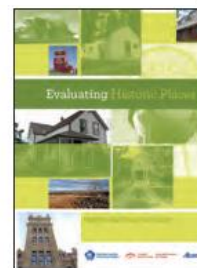
*Identifying
Historic Places:
Part 1—Conducting
A Municipal
Heritage Survey*



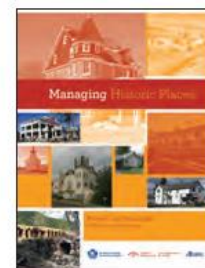
*Identifying
Historic Places:
Part 2—Heritage
Survey Field Guide*



*Identifying
Historic Places:
Part 3—Heritage
Survey Codes*



*Evaluating
Historic Places:
Eligibility,
Significance
and Integrity*



*Managing
Historic Places:
Protection and
Stewardship
of Your Local
Heritage*

Village of Holden: Heritage Management Plan - Appendix D
Designation Documents/Applications
v) Statement of Integrity Template

1. Common name of the evaluated property (e.g., “The Smith Residence,”)

2. Civic address / legal description of the evaluated property

3. Name and contact information for the registered owner of the evaluated property

4. Description of Historic Place (From the Statement of Significance)

5. Applicable Significance Criteria (Adapted from the Statement of Significance)



Theme / Activity /
Cultural Practice / Event

Yes

No



Institution / Person

Yes

No



Design / Style / Construction

Yes

No



Information Potential

Yes

No



Landmark / Symbolic Value

Yes

No

Village of Holden: Heritage Management Plan- Appendix D

Designation Documents/Applications

v) Statement of Integrity Template

6. Period of Significance

(The timeframe which best embodies the heritage values of the place. The period of significance may be later than the time of construction).

7. Illustrated list of Character-Defining Elements

At the end of this Statement of Integrity document, please include an appendix of photographs of each character-defining element at time of evaluation. The following character-defining elements are extant and contribute to the overall integrity of the place (From the Statement of Significance):

Does this resource retain the character-defining elements that enable it to communicate its significance?

- Yes No

8. Chronology of Alterations (If known, describe, in as much detail as possible, the alterations which have been undertaken to the property being evaluated, including when they took place).

9. Aspects of Integrity

Does this resource retain the aspects of integrity that enable it to communicate its significance? (For each applicable aspect of integrity, explain why the resource does or does not retain integrity).

Location Yes No Not Applicable

Design Yes No Not Applicable

Village of Holden: Heritage Management Plan - Appendix D

Designation Documents/Applications

v) Statement of Integrity Template

Environment Yes No Not Applicable

Materials Yes No Not Applicable

Workmanship Yes No Not Applicable

Feeling Yes No Not Applicable

Association Yes No Not Applicable

10. Statement of Integrity

The _____ (common name of property) _____ maintains all the aspects of integrity necessary for it to convey its significance / heritage value ____ (list categories of significance here).

The evaluated property is deemed by the municipality to have both significance and integrity and therefore satisfies the requirements for designation as a Municipal Historic Resource. This Statement of Integrity is required as part of the mandatory documentation for listing the property on the Alberta Register of Historic Places.

11. Name and Position of Municipal Council Appointee / “Certification Officer”

Name

Position

- Chief Administrative Officer Development Officer
 Planner Other _____

12. Municipal contact information

Statement of Integrity

APPENDIX

Photo Report of Character-Defining Elements

Please include photographs representing each character-defining element – from the Statement of Significance – at time of evaluation. Include as many photographs as needed.

WAIVER

I/We, _____ "site owner(s)" _____, understand that the Village of Holden is proceeding to have the _____ "site name" _____ designated as a Municipal Historic Resource.

In order for the Village of Holden to proceed with the application, I/We agree to waive the following clauses of the Historical Resources Act:

Compensation

28(1) If a bylaw under section 26 or 27 decreases the economic value of a building, structure or land that is within the area designated by the bylaw, the council shall by bylaw provide the owner of that building, structure or land with compensation for the decrease in economic value.

(2) If the council and the owner can not agree on the compensation payable under subsection (1), the owner or the council may apply to the Land Compensation Board established under the *Expropriation Act* to determine the amount of compensation payable by the council to the owner for the decrease in economic value.

(3) When an application is made to the Land Compensation Board pursuant to subsection (2), the *Expropriation Act* and the regulations made under it respecting the determination of compensation, hearings and procedures, including interest, costs and appeals, apply to the application with all necessary modifications.

(4) The council may, with the agreement of the owner, provide the compensation under subsection (1) by grant, tax relief and any other means.

RSA 1980 cH-8 s24

Date

Signature

Village of Holden: Heritage Management Plan - Appendix D

Designation Documents/Applications

vii) Notice of Intention to Designate- Sample

Village of Holden
Katherine Whiteside, CAO
Box 357, Holden AB T0B 2C0
Ph.780-688-3928
Fax.780-688-2091

RE: Notice of Intention to Designate

Dear _____ (site owner) _____:

The Village of Holden has recently completed a Heritage Survey and Inventory of potential historic places within the Village. The _____ (site name) _____ is currently on both the Heritage Survey and Inventory. The Village of Holden in response to your recent application intends to pursue designation of the _____ (site name) _____ at the Municipal level, as per the Historic Resources Act.

The purpose of historic resource designation is to protect the heritage significance of a building or site and to ensure its long-term conservation.

How does Municipal Designation affect you, the property owner?

- Does not affect the ability to sell or purchase the property
- Does not generally affect activities in a building or on the property
- Allows the owner to retain all rights to the individual enjoyment of his or her property
- Means that the historic resource cannot be altered or demolished without consent of council
- Provides a gateway to funding and other incentives
- Designation has not been shown to reduce property values: the conservation work undertaken by owners with the assistance of grants available for protected resources adds value to the property.
- Designation will be registered on the title of the property

The Village of Holden must provide sixty days formal written notice of intention to designate to the owner before Council may pass a bylaw to designate. Please find attached the Village of Holden Notice of Intention to Designate as per the Historic Resources Act Section 26 H.R.A., R.S.A 2000, cH-9, as amended. If you do not wish your property to be municipally designated please provide the Village of Holden, with your objection within 60 days of receiving this notice. If you do not provide an objection to the notice of intention to designate, The Village of Holden will continue with the process of designation.

Village of Holden: Heritage Management Plan - Appendix D
Designation Documents/Applications
vii) Notice of Intention to Designate - Sample

Please find attached a copy of the Statement of Significance which describes why the _____
(site name)_____ is significant to the Village of Holden, and therefore explains why the
Village of Holden is interested in designating the site.

If you have any questions or concerns please feel free to contact Katherine Whiteside at
780.688.3928 or by email at vholden@telusplanet.net . You may also find more information
about municipal designation on the Village of Holden website at www.village.holden.ab.ca

Thank you for your co-operation.
Sincerely,

Katherine Whiteside
Village of Holden, Chief Administrative Officer

Village of Holden: Heritage Management Plan - Appendix D

Designation Documents/Applications

vii) Notice of Intention to Designate - Sample

Village of Holden – Notice of Intention to Designate

Notice of Intention to designate the _____ (site name) _____ as a Municipal Historic Resources as defined in the Historic Resources Act, Section 26 H.R.A., R.S.A 2000, cH-9, as amended

Name of Owner:

Address:

Notice is hereby given that sixty (60) days from the date of service of this Notice, the Municipal Council of the Village of Holden intends to pass a Bylaw that the original, _____ (construction date) _____ building known as the _____ (site name) _____ and the land on which such building is located legally described as :
_____ (lot block and plan)

excepting there at all mines and minerals,

and municipally described as _____ (civic address) _____, be designated as a Municipal Historic Resources under Section 26 of the Historical Resources Act, as amended from time to time.

AND take further notice that the Municipal Council of the Village of Holden has appointed the Chief Administrative Officer to implement matters arising from the issuance of the notice of intention to designate a Municipal Historic Resource.

Date: _____ this _____ day of _____ 2012

Village of Holden, Chief Administrative Officer

Village of Holden: Heritage Management Plan - Appendix D

Designation Documents/Applications

viii) Village of Holden Bylaw - Sample

BYLAW NO. __-20__

**A BYLAW OF THE VILLAGE OF HOLDEN
IN THE PROVINCE OF ALBERTA
TO DESIGNATE (common name) AS A MUNICIPAL HISTORIC RESOURCE**

WHEREAS, Section 26 of the Historical Resources Act, RSA 2000, as amended, permits Council to designate any historic resource within a municipality, whose conservation it considers to be in the public interest, as a Municipal Historic Resource; and

WHEREAS the conservation of the (common name), located at _____ (civic address) appears to be in the public interest;

NOW THEREFORE, the Council of the Village of Holden, in regular meeting, duly assembled, hereby enacts as follows:

1. This Bylaw shall be cited as the “(common name) Designation Bylaw”.
2. The historic resource commonly known as (common name), together with the land on which it is located, being legally described as Plan _____, Block _____, Lot _____, is hereby designated as a Municipal Historic Resource.
3. The (common name), and its heritage value, is specifically described in Schedule “A”, which is attached to and is a part of this Bylaw.
4. The Municipal Historic Resource hereby designated in Section 2, and as described in Schedule “A”, shall not be removed, destroyed, disturbed, altered, rehabilitated, repaired, or otherwise permanently affected unless the proposed changes to the property are approved by the Village of Holden before the work proceeds.
5. Alterations proposed under Section 4 will be evaluated by the Village of Holden using the *Standards and Guidelines for the Conservation of Historic Places in Canada*.
6. This bylaw takes effect as of the date of third and final reading.

READ A FIRST TIME this _____ day of _____ 20__

READ A SECOND TIME this _____ day of _____ 20__

READ A THIRD TIME and passed this _____ day of _____ 20__

Mayor

Chief Administrative Officer



Village of Holden Approval for Intervention to a Municipal Historic Resource

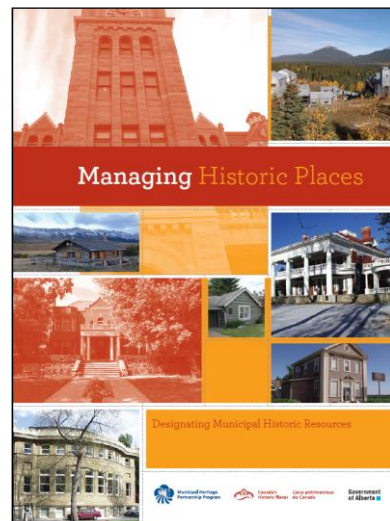
This document provides a guide for municipalities reviewing proposed interventions to designated Municipal Historic Resources, and is intended for information purposes only. Historic places designated in Alberta through a bylaw of a municipal council as Municipal Historic Resources are legally protected.

Municipalities may use this document to create their own approval documents, which are required for approving changes to designated Municipal Historic Resources.

Municipal governments are responsible for safeguarding the heritage values of these properties. Section 26(6) of Alberta’s Historical Resources Act requires that “no person shall destroy, disturb, alter, restore, or repair an historic resource that has been designated... without the written approval of the council or a person appointed by the council for the purpose.”

For more information on designating and protecting Municipal Historic Resources, please see the “Designating Municipal Historic Resources” Guide available on the Municipal Heritage Partnership Program website:

www.mhpp.ab.ca



1. Common Name of the Municipal Historic Resource (e.g., “The Smith Residence”)

2. Civic Address / Legal Description of the Municipal Historic Resource

3. Name and contact information for the registered owner(s) of the evaluated property

4. Municipal Bylaw designating the Municipal Historic Resource

5. What kind of interventions / changes are being proposed to this Municipal Historic Resource? (Please provide a brief summary of the proposed work)

6. Why are these specific interventions / changes are being proposed to this Municipal Historic Resource? (Please check all that apply)

- To conserve the heritage value of the property
- To improve the functionality of the property
- To enable the adaptive re-use of the property
- Other

(Please provide a brief summary of the rationale for the proposed work)

7. What conservation documents or other resources have been reviewed in evaluating the proposed work? (Please check all that apply)

- Municipal Heritage Management Plan
- Statement of Significance
- Statement of Integrity
- Standards and Guidelines for the Conservation of Historic Places in Canada
- Designation bylaw
- Maintenance agreement
- Proposed work plan / drawings
- Other (please describe)

8. Municipal governments are responsible for safeguarding the heritage values of these properties. What “heritage values” and/or “character-defining elements” of the Municipal Historic Resource (described in the Statement of Significance), if any, would be impacted by the proposed work? How, specifically, would they be affected?

Heritage Values

Potential Impacts

Character-Defining Elements

Potential Impacts

9. Applying the Standards and Guidelines for the Conservation of Historic Places in Canada helps to ensure that sound conservation principles are considered when reviewing potential changes to historic places. Please check whether the proposed work meets each standard.

General Standards for all projects – “Preservation”

1. Conserve the heritage value of a historic place. Do not remove, replace, or substantially alter its intact or repairable character-defining elements. Do not move a part of a historic place if its current location is a character-defining element.
 Yes
 No

2. Conserve changes to a historic place which, over time, have become character-defining elements in their own right.
 Yes
 No

3. Conserve heritage value by adopting an approach calling for minimal intervention.
 Yes
 No

4. Recognize each historic place as a physical record of its time, place and use. Do not create a false sense of historical development by adding elements from other historic places or other properties or by combining features of the same property that never coexisted.
 Yes
 No

Village of Holden: Heritage Management Plan - Appendix E
Approval for Intervention Template

5. Find a use for a *historic place* that requires minimal or no change to its *character-defining elements*.
 - Yes
 - No

6. Protect and, if necessary, stabilize a *historic place* until any subsequent *intervention* is under-taken. Protect and preserve archaeological resources in place. Where there is potential for disturbance of archaeological resources, take mitigation measures to limit damage and loss of information.
 - Yes
 - No

7. Evaluate the existing condition of *character-defining elements* to determine the appropriate intervention needed. Use the gentlest means possible for any intervention. Respect heritage value when undertaking an intervention.
 - Yes
 - No

8. Maintain *character-defining elements* on an ongoing basis. Repair character-defining elements by reinforcing their materials using recognized conservation methods. Replace in kind any extensively deteriorated or missing parts of *character-defining elements*, where there are surviving prototypes.
 - Yes
 - No

9. Make any *intervention* needed to preserve *character-defining elements* physically and visually compatible with the *historic place*, and identifiable upon close inspection. Document any intervention for future reference.
 - Yes
 - No

Additional Standards Relating to “Rehabilitation”

10. Repair rather than replace *character-defining elements*. Where *character-defining elements* are too severely deteriorated to repair, and where sufficient physical evidence exists, replace them with new elements that match the forms, materials and detailing of sound versions of the same elements. Where there is insufficient physical evidence, make the form, material and detailing of the new elements compatible with the character of the *historic place*.
 - Yes
 - No

Village of Holden: Heritage Management Plan - Appendix E
Approval for Intervention Template

11. Conserve the heritage value and character-defining elements when creating any new additions to a historic place or any related new construction. Make the new work physically and visually compatible with, subordinate to and distinguishable from the historic place.

- Yes
- No

12. Create any new additions or related new construction so that the essential form and integrity of a historic place will not be impaired if the new work is removed in the future.

- Yes
- No

Additional Standards Relating to “Restoration”

13. Repair rather than replace character-defining elements from the restoration period. Where character-defining elements are too severely deteriorated to repair and where sufficient physical evidence exists, replace them with new elements that match the forms, materials and detailing of sound versions of the same elements.

- Yes
- No

14. Replace missing features from the restoration period with new features whose forms, materials and detailing are based on sufficient physical, documentary and/or oral evidence.

- Yes
- No

10. Approval: Work Permitted or Not Permitted by the Municipal Council or its Appointee

Based upon the assessment of the work proposed, it is certified by that the proposed work meets the standards of conservation described above, and does not negatively impact the heritage values and character-defining elements of the Municipal Historic Resource.

- Yes (meets the standards, work permitted)
- No (does not meet the standards, work not permitted)

11. If permitted, please list any conditions that apply to the proposed work:

12. Name and Position of Municipal Council Appointee / “Certification Officer”

Name

Village of Holden: Heritage Management Plan - Appendix E
Approval for Intervention Template

Position

- | | |
|---|--------------------------------------|
| <input type="checkbox"/> Chief Administrative Officer | <input type="checkbox"/> Planner |
| <input type="checkbox"/> Development Officer | <input type="checkbox"/> Other _____ |

13. Municipal contact information

Municipal governments in Alberta are responsible for safeguarding the heritage values of these properties. Section 26(6) of Alberta’s Historical Resources Act requires that “no person shall destroy, disturb, alter, restore, or repair an historic resource that has been designated... without the written approval of the council or a person appointed by the council for the purpose.”

Village of Holden, Chief Administrative Officer

Date