

AGENDA

Organizational Meeting of the Council of the Village of Holden
to be held in the Village Office on
Monday October 23, 2017 at 7:00 pm

1. Call to Order – Chief Administrative Officer (CAO)
2. Appointment of Mayor and Deputy Mayor– enclosed
3. Oath of Office: Mayor and Deputy Mayor - administered by the CAO
4. Set Regular Meeting Date and Time - enclosed
5. Banking Services and Signing Authority - enclosed
6. Board & Commission Appointments – enclosed
7. Other Appointments
 - a. Subdivision Authority – enclosed
 - b. CAO Appointments Review - enclosed
8. Miscellaneous
 - a. Business Cards: Quantity / Matte or Gloss / Phone number included
 - b. Councilor Claim Forms – enclosed
 - c. Code of Conduct
 - d. Joint Council Orientation – October 27
 - e. Board Bio's – example enclosed
 - f. Council Communication
9. Adjournment